Marriage Record Amendment Application

Any correction to a marriage record requires an amendment. Complete the form below and provide supporting documents to request an amendment to a marriage record.

The associated marriage is between – Complete using the information as shown on the record				
Applicant 1	Applicant 1 first name	Applicant 1 middle name	Applicant 1 last name	Name suffix
	Applicant 1 date of birth (MM/DD/YYYY)	Applicant 1 phone (xxx-xxx-xxxx)		
Applicant 2	Applicant 2 first name	Applicant 2 middle name	Applicant 2 last name	Name suffix
	Applicant 2 date of birth (MM/DD/YYYY)	Applicant 2 phone (xxx-xxx-xxxx)		

Requester Information – information about you			
I am requesting that Steele County amend the marriage record because:			
Requestor Name		Daytime phone (10-digit)	
Requestor mailing address – street	Apt/Unit #	Email	
	City	State	Zip

I have attached the following documentation in support of my request (if available/needed):

1. _____
2. _____
3. _____

I am

- ☐ Applicant 1 or Applicant 2
- ☐ The person who officiated the marriage ceremony (complete Officiant section on next page)
- ☐ A representative of Steele County

What item(s) do you want added, deleted or amended?	How do you want the information to show on the record?
Item to add/delete/amend	Show on record as
Item to add/delete/amend	Show on record as
Item to add/delete/amend	Show on record as
Item to add/delete/amend	Show on record as

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Requester (applicant 1) sign this application in front of a Notary Public		
I certify that the information provided on this application is accurate and complete to the best of my knowledge.		
Your (requester's) signature		Notary Stamp/Seal
Sworn to/affirmed before me on _____ day of _____, 20_____		
Printed name of notary public		
Notary public signature	My commission expires	

Requester (applicant 2) sign this application in front of a Notary Public		
I certify that the information provided on this application is accurate and complete to the best of my knowledge.		
Your (requester's) signature		Notary Stamp/Seal
Sworn to/affirmed before me on _____ day of _____, 20_____		
Printed name of notary public		
Notary public signature	My commission expires	

If OFFICIANT is the requester – sign this application in front of a Notary Public				
Officiant Information	Officiant name	Officiant email	Officiant phone number (xxx-xxx-xxxx)	
	Officiant street address	City	State	Zip
I certify that the information provided on this application is accurate and complete to the best of my knowledge.				
Your (requester's) signature			Notary Stamp/Seal	
Sworn to/affirmed before me on _____ day of _____, 20_____				
Printed name of notary public				
Notary public signature	My commission expires			

Office Use Only:	
Filing Date: _____	
☐ Amendment Approved	Date of Review: _____
☐ Amendment Not Approved	Reviewed By: _____

Marriage Record Amendment Application

Quantity and cost	Request	Fee	Total
Amendment to the Marriage Record	1	$40	**$40**
Certified Copy of Marriage Certificate		$9 each	
USPS Priority Mail® (Optional)		$10.10	
Fees are due with the application and are non-refundable. *Minnesota Statutes, section 144.226.*		**Total amount due:** Amount must be at least $40	

How do you want to pay?

☐ **Check**
Check # _____

☐ **Money Order**
Money order # _____

☐ **Credit Card**
Mastercard/Visa/Discover/AMEX
For in-person applications only

A $1.50 convenience fee is charged for credit card transactions

Make your check or money order payable to Steele County Recorder.
DO NOT SEND CASH.

Checks returned for non-payment will result in a $30 charge to you. You could also face civil penalties. *Minnesota Statutes, section 604.113, subdivision 2.*

Send application and payment to:

Steele County Recorder

Mail:
Steele County Recorder
PO Box 890
630 Florence Ave.
Owatonna, MN 55060

If you have **questions**, please contact us at recorder@steelecountymn.gov or call 507-444-7450.